

DEVOLUTION OF COMMAND AND CONTROL

DOCUMENT CHANGE CONTROL

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1.0	M KELLEY	Framework Creation		
1.1	M KELLEY	Format Updated		
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1. Devolution of Command and Control

The Department's COOP/COG plan includes both a succession and triggers for the Transfer of Responsibility (TOR) when needed. In addition, the Department has addressed this requirement by (Add any specific info here)

-----COOP/COG FINAL REPORT DOCUMENTED-----
CITE CLIENT DOCUMENTS

-----COOP/COG FINAL REPORT DOCUMENTED-----

2. Operational Plan

-----COOP/COG PLAN DOCUMENTED-----
CITE CLIENT DOCUMENTS

-----COOP/COG PLAN DOCUMENTED-----

This section should address how an organization will identify and conduct its essential functions in the aftermath of a worst-case scenario, one in which the leadership is incapacitated. The organization should be prepared to transfer all of their essential functions and responsibilities to personnel at a different office or location. You should identify any provisions, if any, for pursuing devolution and include a list of alternative agencies.

Devolution is the capability to transfer statutory authority and responsibility for essential functions from an agency's primary operating staff and facilities to other employees and facilities. It is also the ability to sustain that operational capability for an extended period.

Devolution is a way of ensuring a COOP capability in the event COOP personnel are unable to perform their mission or if the alternate facility is unavailable to support it.

As part of COOP planning, agencies should:

- *Identify likely triggers for devolution.*
- *Describe how and when devolution will occur.*
- *Identify the resources that will be required to continue essential functions under a devolution scenario.*

2.1 Triggers

(Identifies the likely triggers that would initiate or activate the devolution option)

2.2 Succession

(Specifies how and when direction and control of the agency operations will be transferred to the devolution site.)

2.3 Resource Requirements

(Lists necessary resources {people, equipment, and materials} to facilitate the ability to perform essential functions at the devolution site)

2.4 Transfer of Responsibility (TOR)

(Establishes capabilities to restore or reconstitute agency authorities to their pre-event status upon termination of devolution)

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3. Policy and Procedures

(Outlines procedures necessary to affect a smooth transition of Command and Control)

3.1 Policy for Implementation

(CLIENT through [REDACTED] (client " - " Policy ###) identifies that a devolution of command and control is an essential element to an effective business recovery plan and has authorized the rules of succession, rules of devolution termination, and designated authority to reconstitute and transfer responsibility as stated in the referenced policy. This policy is consistent with State and Federal governmental agencies who have also been required to develop plans to ensure that critical operations are maintained during an emergency with the ability to return to normal operations.)

3.2 Procedures for Implementation

(Per FPC 65 guidance this section should define how the organization will designate and review the devolution procedures and who will accomplish this task. If applicable, this section should also outline the process that the organization will use to ensure that its sub-organizational elements and regional offices and facilities, throughout the country, can support performance of the devolution of command and control)